

# ROWDE PARISH COUNCIL

[www.rowdeparishcouncil.gov.uk](http://www.rowdeparishcouncil.gov.uk)    [clerk@rowdeparishcouncil.gov.uk](mailto:clerk@rowdeparishcouncil.gov.uk)

Chair: Lisa Wills    (Locum) Parish Clerk: Tekla Hicks

Membership: Councillors L. Wills (Chair), J. Wills (Vice-Chair), C. Greenwood, M. Somerville, J. Dalley, T. Lines, E. Watt, S. Rigby, R. Carine, S. Skelhorn, S. Taylor.

You are duly summoned to attend a general meeting of Rowde Parish Council (RPC) on **Wednesday 11<sup>th</sup> March 2026 at 7.30pm** to transact the following business at the location of the Rowde Village Hall, Cock Road, Rowde, Wiltshire. SN10 2PS.

*Tekla Hicks*, PSLCC

(Locum) Parish Clerk

## AGENDA

- 25-26/46    **Recording and filming of the meetings**  
The chair will ask all those present if any person is intending to record or film the meeting.
- 25-26/47    **Public Participation**  
25-26/47.1    **To enable** members of the public to address the council regarding any item on the agenda\*.  
25-26/47.2    **To receive** any petitions or deputations.
- 25-26/48    **Apologies** - **To receive** and consider apologies for those unable to attend.
- 25-26/49    **Declarations of Interest** - **To receive** any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.
- 25-26/50    **Reports**  
25-26/50.1    **To receive** an update from Wiltshire Councillor L. Mayes.  
25-26/50.2    **To receive** Chair's Report.  
25-26/50.3    **To receive** RPC External Meetings Schedule and decide who will attend each meeting.  
25-26/50.4    **To receive and discuss** any updates to RPC Action Plan 2025-26.  
25-26/50.5    **To discuss and resolve** updates to the RPC Reset and Restart Report.  
25-26/50.6    **To receive and discuss** Neighbourhood Plan report.  
25-26/50.7    **To receive** Clerk's Report and to note the Internal Audit Report.

## PREVIOUS MEETINGS AND OUTSTANDING MATTERS

- 25-26/51    **Minutes of the previous meetings**  
**To approve** as a correct record the minutes of the general parish council meeting held on 11.02.2026.
- 25-26/52    **Planning Matters**  
25-26/53.1    **To note** the RPC Planning Schedule as at 1<sup>st</sup> March 2026.  
25-26/53.2    **To consider** any planning matters received after the agenda has been published.

## FINANCE AND GOVERNANCE

- 25-26/54    **Payments**  
25-26/54.1    **To approve/ratify** payments as follows:-  
25-26/54.1a    SLCC Invoice MEM257545-4 – apportioned Clerk's Membership - £180.48.  
25-26/54.1b    Scribe INV-16529- £58.80. Approval sought to add this to direct debit approved list.  
25-26/54.1c    Countrywide – Invoice 679539- £619.30.  
25-26/54.1d    Chair's expenses.  
25-26/54.1e    Clerk's expenses.  
25-26/54.1f    Pegden Contracting Ltd- £1850.00

- 25-26/54.2 To **approve** invoices/requests for payment prior to the meeting.
- 25-26/54.3 **Monthly Management Accounts – To receive** the RPC monthly financial report and bank reconciliation. A non-signatory member to sign the report.

#### RECREATION AND WELLBEING

- 25-26/55 **Allotments**
- 25-26/55.1 To **consider and approve** plans for improving the surface of the allotment car park.
- 25-26/55.2 To **consider and approve** plans for improving signage at the allotments to reduce inappropriate use of the car park.
- 25-26/56 **Playgrounds**
- 25-26/56.1 To **consider adopting** the RPC Playing Field Hire Policy.
- 25-26/56.2 To **consider adopting** the Playground Risk Assessment.
- 25-26/56.3 To **consider adopting** the Playground Risk Management Policy.
- 25-26/57 **WiFi in the Village Hall**
- To **consider** quotes for installing WiFi in the village hall and to meet the costs of this.

#### ENVIRONMENT AND STREETSCENE

- 25-26/58 **Refuse Bins**
- 25-26/58.1 To **approve** the purchase of Litter Picker PPE.
- 25-26/58.2 To **consider** the outcome of the recent refuse bin audit.

#### HIGHWAYS

- 25-26/59 **SID**
- 25-26/59.1 To **consider** purchasing a spare mounting pole for the SID – approximate cost £90.
- 25-26/59.2 To **consider** outcome of request to LHFIFG for a pedestrian crossing – cost of assessment would be 25% of cost - £3000.

#### GOVERNANCE

- 25-26/60 **Annual Meetings**
- To **discuss** plans for the annual meetings.
- 25-26/61 **Confirmation of date of next meeting**

For supporting documents, please visit [www.rowdeparishcouncil.gov.uk](http://www.rowdeparishcouncil.gov.uk)

*\* Rowde Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.*